

SCHOOL FEE PAYMENT AGREEMENT



Financial Obligation Statement

Northside Christian College supports all families with their choice to provide quality Christian education for their children at an independent private school. It is important that parents/carers acknowledge that enrolment at Northside Christian College involves a clear obligation to be financially responsible and accountable for the prompt payment of fees, levies and charges that may be raised to your Student Fee Account. We look forward to you accepting this responsibility through the signing of this Fee Payment Agreement as a condition of new/continuing enrolment.

Fee Agreement

I / We understand and agree to the following Terms and Conditions in respect to School Fees at Northside Christian College:

1. We confirm that we have read and understand the current Fee Schedule and agree to be responsible (when more than one person is signing this form, both jointly and severally) for the payment of all fees and charges.
2. Fees and charges are subject to periodic review by the Committee of Management.
3. Fees are set on an **annual** basis and by default are invoiced in ten (10) monthly instalments, February through to November. The option to select another payment option must be selected below.
4. If a student is to be withdrawn from the College, **one (1) term's written** notice of the intended withdrawal of enrolment is required. If such notice is not provided, then we will become liable for one term's notice.
5. I/We understand that no remission of fees, either in whole or in part, will be made if the student is absent due to illness, leave or suspension.
6. I/We understand that students may not be able to participate in non-compulsory camps and excursions if the school fee account is in arrears.
7. I/We accept, both jointly and severally, ultimate responsibility to pay the fees. Where a Third Party Fee Arrangement has been established, if the Third Party defaults on their payment, the responsibility to pay will be our ultimate responsibility.
8. I / We acknowledge that should our account be in arrears for more than 45 days, Northside Christian College has the authority, at our expense, to use a collection agency to recover outstanding fees. All costs incurred by Northside Christian College in pursuing the debt, including legal costs, solicitors fees, administration costs and collection / mercantile agency costs may be passed on to the 'Family', being those that are named in the signed section below.
9. Parent(s)/Guardian(s) must inform the College if there is a change in their relationship with each other since signing the Application Form and the Parent Agreement (e.g. divorce or separation). Unless otherwise directed, the College will require that a new Parent Agreement be completed by the person who is to assume the obligation of paying the College fees.
10. **Privacy Act 1988 - Section 20**
 - 10.1. The 'FAMILY' and/or the Guarantor/s (herein referred to as the 'FAMILY') agree for 'Northside Christian College' to obtain from a credit reporting agency a credit report containing personal credit information about the 'FAMILY' in relation to credit provided by 'Northside Christian College'.

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10.2. The 'FAMILY' agrees that 'Northside Christian College' may exchange information about the 'FAMILY' with those credit providers either named as trade referees by the 'FAMILY' or named in a consumer credit report issued by a credit reporting agency for the following purposes:

- a) To assess an application by the 'FAMILY'; and/or
- b) To notify other credit providers of a default by the 'FAMILY'; and/or
- c) To exchange information with other credit providers as to the status of this credit account, where the 'FAMILY' is in default with other credit providers; and/or
- d) To assess the creditworthiness of the 'FAMILY'.

10.3. The 'FAMILY' understands that the information exchanged can include anything about the 'FAMILY's' creditworthiness, credit standing, credit history or credit capacity that credit providers are allowed to exchange under the Privacy Act 1988.

10.4. The 'FAMILY' agrees that personal credit information provided may be used and retained by 'Northside Christian College' for the following purposes (and for other purposes as shall be agreed between the 'FAMILY' and 'Northside Christian College' or required by law from time to time):

- a) Analysing, verifying and/or checking the 'FAMILY's' credit, payment and/or status in relation to the provision of Services; and/or
- b) Processing of any payment instructions, direct debit facilities and/or credit facilities requested by the 'FAMILY'.

I / We agree to reimburse Northside Christian College for any reasonable costs (including legal costs / debt collection fees) incurred in recovering any amounts due under this agreement.

I / We agree and accept the above mentioned Terms and Conditions and understand they are legally binding and effective from the date I / We accept the Offer of Enrolment.

I / We understand and accept the Fee Statement and declare we have made financial provision to pay such fees.

.....
Father/Guardian Name

.....
Mother/Guardian Name

.....
Signature
Date

.....
Signature
Date

Email Address for Billing Purposes (Required):

Payment Options

Payment will be made via the following option. One option must be selected from the listing below.

Option 1: Full Annual Payment. (Early Payment Discount and conditions apply)

Option 2: Full Term Payment. Payment due by the first Friday of each term

Option 3: To enter into a regular PAYMENT PLAN.

Monthly Payments. Commencing February and completing November

Fortnightly Payments. Commencing February and completing November

Office Use Only: Date Received Processed By